

## Adding a picture to a page

Add a picture (If your site already has pictures, skip this step).

Click on MEDIA LIBRARY and then click on ADD NEW

If there isn't any pictures there, "select" upload one from your computer

### FROM YOUR PAGE

In the white box click INSERT COLUMNS (notice the choices)

Click on the column where you want the picture and click INSERT MODULES

Click IMAGE module then click UPLOAD AN IMAGE (choose one from MEDIA LIBRARY and in the lower right select)

Then scroll down to the word IMAGE and next to it, put a short description

Click SAVE & EXIT